

AICTE Mandatory Disclosure

1. Mandatory Disclosure	:1-9363159
AICTE File No.	:F.No.Eastern/1-43658647998/2024/EOA
Date & Extension of Approval Granted Period of Last approval	:Dt.23/03/2024 , 2024-25

2. NAME OF THE INSTITUTION

Name of the Institution	: HI-TECH INSTITUTE OF TECHNOLOGY
Address of the Institution	: INDUSTRIAL ESTATE, NEAR NH-16, BEHIND RELIANCE PETROL PUMP
City & Pin code	: KHORDHA – 752057
State/UT	: Odisha
Phone number with STD code	: 06755-211331
Fax number with STD code	:
Office hours at the Institution	: 9.00 A.M. to 5.00 P.M.
Academic hours at the Institution	: 9.30 A.M. to 4.00 P.M.
Email	: info@hit.ac.in
Website	: www.hit.ac.in
Nearest Railway Station (dist in Km)	: 7 KM
Nearest Airport (dist in Km)	: 30 KM

3. Type of Institution

Type of Institution	: Private-Self Financed
Category (1) of the Institution	: Non Minority
Category (2) of the Institution	: Co-Ed

4. Name of the organization running the Institution

Name of the organization running the Institution	: Kunja Binodini Charitable Trust
Type of the organization	: Trust
Address of the organization	: A/173, SAHEED NAGAR,BHUBANESWAR,KHORDHA A,Orissa,751007
Registered with	: Registration Office, Khordha
Registration Date	: 11/12/2007
Website of the Organization	: www.hi-techgroup.org

5. Name of the Affiliating University

Name of the affiliating University : BijuPatnaikUniversity of Technology, Rourkela, Odisha
Address : Chhend Colony, Rourkela, Odisha-769004
Website : www.bput.ac.in
Latest affiliation period : 2024-25

6. Name of Principal / Director

Name of Principal / Director : DR. BANOJ KUMAR PANDA
Exact Designation : Principal
Phone number with STD code : 9178109856
FAX number with STD code : 6755-211331
Email : principal@hit.ac.in
Highest Degree : Ph. D.
Field of specialization : VLSI Design

7. Governing Board Members

S.No.	Name	Designation
1	Dr. Tirupati Panigrahi	Chairman
2	Principal, HIT	Member Secretary (Ex-Officio)
3	Sri Tirupati Choudhury	Member
4	Sri Madhusudan Panigrahi	Member
5	Sri Suresh Panigrahi	Member
6	Er. Santosh Choudhury	Member
7	Nominee from BPUT, Affiliating University	Member(To be nominated)
8	Nominee from Govt. of Odisha Dept. of Skill Development and Technical Educatio	Member(To be nominated)

8. Academic Council Members

S.NO	CATEGORY	DESIGNATION	NAME
1	Chairperson	Principal	Dr.Banoj Kumar Panda
2	Member Secretary	Vice-Principal	Prof. Amarendra Harichandan
3	Member Secretary/ Academic Council	Dean Academics	Dr.Biraja Sankar Bal
	Dean	Research and Development	Dr. Himansu S. Moharana
4	HOD of All Department	HOD – MECH	Dr. Somesh Sahu
5		HOD – EE	Prof. Sarat Das
6		HOD – CSE	Prof. Tuhina Panda
8		HOD – Civil	Prof. Abhipsa Nanda
9		HOD – BSH	Prof.Sonali S. Parida
10	Training & Placement	Asst. Professor	Prof. Sourav Mishra

9. Student Feedback on Institutional Governance/faculty performance

A student feedback mechanism is available in the institution. Once in a semester, the students provide the feedback of staff in the prescribed format.

STUDENTS EVALUATION FORM

Year :	Semester:	Dept.	Date:			
SI No	Name of the Subject	Name of the staff member	Good	Satisfactory	Not satisfactory	
1						
2						
3						
4						
5						

10. Grievance redressal mechanism for faculty, staff and students

- System for Redressal of grievances of faculty, staff and students
- The management of the college follows an open system of administration and grievances from staff and students are given the utmost attention.
- Complaints and suggestion boxes are kept at a number of places in the campus and also in the hostels.
- The suggestions and complaints are carefully looked into and remedial measures undertaken. Responses are also publicized through notice boards.

- In case of indiscipline, a committee appointed by the principal enquires into the matter by calling witnesses and recommendations are made about the action to be taken by the management.
- Grievances regarding the staff in terms of salary, promotions etc., are carefully looked into by the HR department in consultation with the Principal and remedial measures taken.
- Class Committee meetings are held in which grievances of students are taken note of and remedial measures taken.
- A student welfare officer looks into the welfare of the students and advises the management for necessary action.

11. Department wise Teaching Faculty - Detailed - AICTE - attached

12. Admission Quota

Admission Quota	:	B.Tech, Management, M.Tech
Entrance Test/ Admission Criteria	:	Entrance Test (JEE MAIN/OJEE/ATMA/PGMAT).
Fees in rupees	:	As per the norms of the Govt. of Orissa
Number of Fee Waivers offered	:	At present no student was granted the same.
Criteria for fee waivers/scholarship.	:	<ol style="list-style-type: none"> 1) JEE rank holders (General) between 1 to 100 – Full tuition fee waiver 2) Between 101 to 500 – 75% tuition fee waiver 3) Between 501 to 1000 – 50% tuition fee waiver 4) Between 1001 to 1500 – 25% tuition fee waiver 5) University toppers – Full tuition fee waiver.
Estimated cost of Boarding and Lodging in Hostels.	:	<ol style="list-style-type: none"> A) Rs. 15,000/- - Lodging B) Rs. 20,000/- - Boarding.

ADMISSION

Number of seats sanctioned with the year of approval by AICTE.

PG Courses	Year of Approval	Intake
MBA	2024-25	60
M.Tech Computer Sc. & Engg.	2024-25	09
M.Tech Structural Engg.	2024-25	18
M.Tech VLSI & Embedded Sys.	2024-25	09
M.Tech Power Electronics & Drive	2024-25	09
IMBA	2024-25	60
UG Courses		
Civil Engg.	2024-25	60
Mechanical Engg.	2024-25	120
Electrical Engg.	2024-25	60
Computer Sc. & Engg.	2024-25	60
Diploma Courses		
Mechanical Engg.	2024-25	60
Civil Engg.	2024-25	60
Electrical Engg.	2024-25	60

Admission procedure for MBA

This examination OJEE MBA is conducted by Odisha Joint Entrance Exam Board at the state level in the beginning of academic session every year.

OJEE MBA Eligibility Criteria

The aspirants have to fulfil any of the three criteria listed below to take admission into the post graduate course MBA.

- Completed graduation (in any discipline) of minimum three years' duration from any university or a recognised institute or university outside Odisha but defined by UGC or AICTE. The minimum passing marks in this case must be 50 per cent marks (45 per cent in case of aspirants belonging to SC/ST category) at the qualifying exam.
- Hold a Bachelor's Degree in Engineering/Technology/Architecture/Pharmacy programmes of four – five years duration from any University of or a recognised institute or university outside Odisha but defined by UGC or AICTE. The minimum passing marks, in this case, must be 50 per cent marks (45 per cent in case of aspirants belonging to SC/ST category) at the qualifying exam.
- Be in the final year of their graduation to be able to apply for OJEE MBA.

N.B.: There is no prescribed age limit for applying to OJEE MBA.

Admission procedure for B.Tech Engineering

Admission into B.Tech courses of the Biju Pattnaik University of Technology (BPUT), Rourkela, Orissa shall be based on criteria decided by the academic council of the University. There shall be provision for direct admission for a limited of NRI students. The University (BPUT) and the examination conducting authority Odisha Joint Entrance Examination shall adopt the eligibility criteria as specified by AICTE.

The student should at least have qualified in one of the entrance examinations of JEE (Main) or AIEEE. Admission of a total 75% of seats in B.Tech courses are taken from the merit list of OJEE conducted by Govt. of Odisha and 15% from AIEEE conducted on all India basis by CBSE , New Delhi , Govt of India , how ever the final distribution of seats , as per the decision of Govt. Of Orissa Policy Planning Body. Rest 10% seats will be filled up through JEE (main) candidates and OJEE / AIEEE Rank holders

Odisha Joint Entrance Examination (OJEE) is an entrance examination for admission to a number of professional courses in engineering and etc in the professional colleges of Odisha . The entrance test (JEE) for admission to B.Tech programmes is held in the subjects Physics + Math (mandatory) along with Chemistry, Bio-technology, Biology, Electronics, Computer Science, I T, Geology, Statistics (Any One subject) minimum 45% aggregate All India Engineering Entrance Examinations (AIEEE) is an entrance examination for admission top several BE and B.tech courses offered by most of the engineering institutes across the country . AIEEE , conducted by Central Board of Secondary Education(CBSE) , is considered to be a highly competitive examination for those aspiring to get admission in top grade colleges in country .

Eligibility Criteria:

ODISHA JEE (Main)

A candidate should have cleared or have appeared in class 12 exams with Physics, Mathematics and one of the subjects from Chemistry / Computer Science / Biotechnology / Biology. Engineering Diploma Holders can also appear for the exam. The Minimum % of the qualifying examination is 45% for the above criteria students Or for more information regarding admission through Orissa JEE please visit www.odishajee.com, www.ojee.nic.in

JEE (Main)

The minimum academic qualification for admission through AIEEE 2012 is a pass in final examination of 10+2 (Class XII) or its equivalent referred to as the qualifying examination (see Appendix - VIII). Those appearing in 10+2 (Class XII) final or equivalent examination may also appear in AIEEE 2012 for consideration of provisional admission. The Minimum percent of the qualifying examination is 45% for the above criteria students.

Admission procedure for Diploma in Engineering

ELIGIBILITY FOR ADMISSION TO FIRST SEMESTER/ FIRST YEAR DIPLOMA IN ENGINEERING THE SELECTION CRITERIA IS AS LISTED BELOW:

- Pass in HSC examination conducted by BSE, Odisha/ 10th standard examination declared equivalent by BSE, Odisha and obtained at least 35 % marks in aggregate, securing 30% marks in each subject at the qualifying examination with English, Math & Science subjects.
- Admissions to 1st semester Diploma Engineering Courses shall be made according to the merit rank drawn on the basis of the marks obtained by a candidate in the qualifying examination through web based e-counselling.

ELIGIBILITY FOR ADMISSION TO 3RD SEMESTER DIPLOMA IN ENGINEERING UNDER LATERAL ENTRY:

- Pass in +2 Science Examination from CHSE, Odisha or its equivalent examination with PCM / +2 Vocational (2 years course) in any Engineering Trades /2 years ITI in Engineering Trade/COE Trade with pass in HSC examination conducted by BSE, Odisha/ 10th standard examination declared equivalent by BSE, Odisha securing 30% marks in each subject at the qualifying examination.
- Admission to 3rd semester Diploma Engineering (Lateral Entry) shall be made according to the merit rank drawn on the basis of the marks obtained by a candidate in the qualifying examination through web based e-counselling.

N.B.: AGE LIMIT: - Lower age 14 years and Upper age – No bar

Admission procedure for M.Tech

The only examination "OJEE PGAT" is to take admission into the Engineering Post Graduate course M.Tech. This examination OJEE PGAT is conducted by Odisha Joint Entrance Exam Board at the state level in the beginning of every academic year.

OJEE PG Eligibility Criteria

The eligibility criteria which the candidates need to satisfy in order to receive admission under OJEE PGAT is as below:

- Candidate must have done Bachelor's Degree/MSc from any University recognised by the Odisha Board/UGC/AICTE.
- In the qualifying examination, applicants must have scored at least, 50% aggregate. However, the criterion for SC/ST candidates is 45%.
- Candidates appearing in B.Tech examination/M Sc are also eligible to apply the entrance examination.

For details follow the link <https://ojee.nic.in/>

Admission procedure for IMBA

ELIGIBILITY FOR ADMISSION TO INTEGRATED MBA (5 Years Course). THE SELECTION CRITERIA IS AS LISTED BELOW:

- Passed 10+2 examination of CHSE, Odisha or equivalent. The candidate should have passed all the individual subject and must have obtained at least 45% marks (40% in case of candidate belonging to SC/ST category) in all the subjects taken together.
- Admission to this course will be made from OJEE rank first and if seats are vacant admission will be done on the basis of +2 mark of Science, Commerce and Arts streams. For remaining vacant seats Diploma Engineering students and students passed in +2 vocational courses will be allowed for admission.
- In case of non availability of students from one stream, remaining seats in that stream may be allotted to students from other two streams on equal basis. In case of non availability of students from two streams, remaining seats in those streams may be allotted to students from third stream.

N.B.: There is no age limit to appear at OJEE test for admission into Integrated MBA courses

RESULTS OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS

- a. Composition of selection team for admission under Management Quota with the brief profiles of members (This information be made available in the public domain after the admission process is over)

As per the merit list governed by Govt. of Orissa norms.

- b. Score of the individual candidates admitted arranged in order of merit.

List of candidates with details are submitted to Govt. of Orissa is being verified by BPUT, the affiliating University.

- c. List of candidates who have been offered admission.

- d. Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates.
- e. List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.

13. Infrastructural Information

- Class room- 31No. 66 Sqms each, 2 No. 33 Sqms each, 2 No. 90 sqms each
- Tutorial room – 8 No. 41 Sqms each, 4 No. 42 Sqms each, 2No. 82 Sqms eh.
- Laboratory – 18 No. 202Sqms, 3No. 84sqms, 1No. 181 Sqms, 2No. 90 Sqms, 1 No. 190Sqms, 1 No. 100 Sqms, 7No. 200 Sqms, 1 No. 222 Sqms, 7No. 75 Sqms each.
- Drawing Hall- 2 No. 202.97 each
- Workshop – 3No. 200 Sqms, 1 No. 222 Sqms, 4No. 100 Sqms each
- Computer center -1 No. 190.7 Sqms, 1No. 84 Sqms. each
- Seminar Hall -1 No. 164 Sqms, 1No. 136 Sqms, 1 No. 135 Sqms, 2 No. 162 Sqms, 4 No. 202 Sqms each
- Library & Reading Room -1 No. 100Sqms, 1 No. 400 Sqms each
- Faculty Room -2 No. 15 Sqms, 1 No. 38 Sqms, 1 No. 33 Sqms, 2 No. 30 Sqms each
- Placement Office- 1 No 52 Sqms
- Girls Common Room -1 No, 100 Sqms
- Boys Common Room -1 No , 100 Sqms
- Principal Directors Office -1 No. 53.53 Sqms

14. Counselling / Monitoring

Counseling / Monitoring	- Regular Counseling for students by faculty advisors once every week
Career Counseling	- Done during faculty advising regularly and also by department Placement coordinators
Medical facilities	- A Medical Room is provided in the Institute and Hostel equipped with a visiting Doctor & team.
Student Insurance	- All Students are covered under Insurance Scheme with university regulation

15. Library

- Volume Of Books- 24640
- Title -5980
- Journals -79

16. Computing Facilities

- Internet bandwidth – 10 Mbps
 - Number and configuration of system- 310
 - Total number of system connected by LAN -300
 - Total number of system connected by WAN -300
 - Major software packages available -30
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17. Students Activity Body

Cultural activities -

- Students at HIT exhibit their talents in an astounding manner through the Cultural Activities.

Sports activities - Facilities available in the Sports are

1. Outdoor Games

Football Field	Basket ball Court	Cricket field with pitch
Volleyball Courts	Badminton Courts	

2. Indoor Games

Chess	Carrom	Yoga and Meditation Centre

18. Literary activities -

- The English Development Club (EDC) aims at developing the students' overall personality with the main focus on communication skills.
- The following activities are conducted under the auspices of the EDC :
 - Group Discussion
 - Debates
 - Oral Presentations
 - Role plays
 - Interview techniques
 - Poetry Writing

in order to develop the students talent.

Participation in these programmes gives them a face lift to take on the ever challenging world of productive activity.
